

DD FORM 1-60

30 NOV 1960

MEMORANDUM FOR: Acting Director of Logistics

11 SEP

SUBJECT : Provision of Furniture and Furnishings in Overseas
Living Quarters

1. We have reviewed carefully your exhaustive staff study dealing with Agency policy in providing basic furnishings for living quarters overseas and find the recommendations generally acceptable. Action has been deferred until now because several relevant points were raised with Colonel White while he was on his trip last spring which required examination in terms of the policies you recommend. Among these was the question of providing draperies and rugs for employees occupying privately leased quarters under the standardized allowance system.

2. This latter question was the subject of considerable discussion at the Spring 1964 Support Officers' Conference. It was suggested at that Conference that the possibility of broadening the application of the standardized transfer allowance to include payment for items such as draperies and rugs might be the most practical method of approaching this problem. We have been advised by the Office of General Counsel, however, that the restrictions which are [redacted] binding on the Agency, and these restrictions preclude granting the allowance for all transfers and also limit the amount that may be granted.

50X1

3. The Special Support Assistant has drafted a proposed Agency regulation to accomplish the purpose specified in paragraphs 22 through 25 of this staff study. This draft does not specifically cover the subject of draperies and rugs. If the draft was adopted as an Agency regulation as it is now written, the approval of a Chief of an Operating Division would be required in each instance where draperies or rugs were to be issued. While we agree with the SSA-DD/S that draperies and rugs present unique problems of high cost and little chance of recovery and probably should not be considered in the same category as the more routine appliances, we would like to specifically outline a procedure for their issuance in any regulation covering furniture and furnishings. In your review of the attached proposed regulation, we would appreciate your giving this subject particular attention.

4. Since it is becoming increasingly evident that guidance to our field installations on the subject of furniture and furnishings is needed on a priority basis, we would appreciate your prompt review of the attached proposal and the submission of your comments and recommendation to this Office by 1 October.

SECRET

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Att: Proposed regulation

GROUP 1
Excluded from automatic
downgrading and
declassificationExecutive Officer to the
Deputy Director for Support

TRANSMITTAL SLIP		DATE
TO: SSA-DD/S		
ROOM NO.	BUILDING <i>h</i>	
REMARKS: <i>Int.</i> <i>DeB.</i> <u>Peas</u>		
FROM: EO-DD/S		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

☆ GPO : 1957-O-439445 (47)